# Information for Dutchess County Fair Concessions Operations

Thank you for your interest in joining us at the Dutchess County Fair! The Dutchess County Fair is the largest six day fair in New York State and according to industry "insiders" has long been considered the best six day county fair in the country. 170+ years old, The Dutchess County Fair boasts a tradition of excellence.

Averaging 400,000 attendees over the 6 days, we draw from a one hundred-fifty mile plus radius of Rhinebeck.

Concessions are chosen on product/services, the application and support materials, concessions experience, booth presentation and location availablity. There is no deadline for applications and an application will be considered for two years from receipt. Incomplete applications will not be considered. Applications will be acknowledged with a confirmation of receipt letter. Concession License applications are available at www.dutchessfair.com .

Typically, new concessions are invited to join us in mid-April on. Contracts to existing concessions are sent out in February and by mid-April we know what locations are not booked. There are very few openings and the selection process is very competitive.

If you have questions, please feel free to contact the Fairgrounds Office at 845-876-4000 or daschmann@dutchessfair.com. For additional information, please see the Vendor Handbook.

Types of License Agreements – *Prices may change*

***Inside Sales*** – Concessions located in one of our 4 Commercial Exhibit buildings. Licenses are issued for selling and promoting a specified product or service. A 10x10 space is the smallest available at $650 for the week.

***Outside Sales*** – Concessions located in one of the outside Commercial Exhibit areas. Licenses are issued for selling and promoting a specified product or service. A 15x15 space is the smallest available at $975 for the week. Outside spaces require a covering and tent rentals are available.

***Food Concessions*** – Concessions pay a deposit and amenities charges to hold their location for the Fair. They pay 18% of gross sales after applicable sales tax unless located in a DCAS facility.

***Specialty Foods*** – Concessions located in our Specialty Foods building. Licenses are issued for selling and promoting a specified **packaged** food or farm product. A 10x10 space is the smallest available at $650 for the week.

***Craft Tent*** – Concessions located in our Craft Tent. Licenses are issued for selling and promoting a specified product or service. A 10x10 space is the smallest available at $650 for the week.

***Dutchess Fair Marketplace*** – Concessions located in our Dutchess tent are showcasing products grown, manufactured, produced or located in Dutchess County and the mid-Hudson Valley. A 10x10 space is the smallest available at $650 for the week.

***Non-profit*** – A limited number of non-profit vendors for the fair are selected from applications submitted. Costs for these spaces include liability insurance coverage and gate passes. All booths must be manned while the Fair is open.

Non profits can also apply for regular vendor space at regular rates. Non-profits will be notified by May 1st if they are selected for the complimentary booths. Political or religious non-profits are not eligible for the locations per the Agricultural Society by-laws. The Fair reserves the right to exclude any organization.

License fees and information are subject to change. Limited on-site camp sites and on-site storage are available at an additional charge on a first come first served basis.

For additional information:
www.dutchessfair.com
845-876-4000

# Dutchess County Fair License Application

*Application must be accompanied with a $20.00 application fee to be complete.*

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|---|---|---|---|
| Company or Organization | | Date of Application | |
| Address | | | |
| City, State Zip | | | |
| Contact Person | | | |
| Business Phone | | Cell Phone | |
| Email | | | |

Space Desired:
❑ Food ❑ Indoor ❑ Outdoor ❑ Crafts ❑ Dutchess Fair Marketplace ❑ Specialty Foods

Size Desired: (***All awnings, hitches, tent pegs, overhangs, tie-downs, etc. must be included!)***

| Minimum Size needed: | | Maximum Size needed: | |
|---|---|---|---|
| Front Footage | Depth ft. | Front Footage | Depth ft. |
| | | | |

List products or services you are requesting to be sold or displayed.
***Picture(s) of product and booth must be submitted along with the application.***

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References: Three Fairs or Shows recently participated in

| Fair or Show | Contact Person | Phone Number | Email |
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I am a member of the following industry trade associations;
☐ IAFE ☐ NYS Fair Association ☐ NICA ☐ OABA ☐ Other _____

I acknowledge that this application is not a license agreement and does not constitute an offer to participate.

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|---|---|
| | |
| Signature | Date |

Return application **and payment** to DCAS, PO Box 389, Rhinebeck, NY 12572